



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 4/16/2024,  
**Date of Report:** 4/22/2024

Licensee Name(s)	License Number
Kalamazoo Regional Educational Services Agency	DC390343652
Capacity	Facility Name
82	KRESA West Campus Head Start
Program Type	Licensee Designee(s)
Center	Rachel M Roberts Norma L Ash
Central Administrator(s)	Program Director(s) Name
	Patricia Lynn Ryan <b>Qualifications:</b> R 400.8113(7)(a) (12). <b>Date PD Approved:</b> 1/17/2024 Stefanie Christine Cavalear <b>Qualifications:</b> R 400.8113(7)(a) (9). <b>Date PD Approved:</b> 9/11/2017 Kathryn D. Grabowski <b>Qualifications:</b> R 400.8113(7)(b) (12). <b>Date PD Approved:</b> 12/9/2019 Megan N. Ross <b>Qualifications:</b> R 400.8113(7)(d) (12). <b>Date PD Approved:</b> 3/30/2020
Facility Address	Mailing Address
4606 Croyden Ave, Kalamazoo, MI, 49006	422 E. South Street, Kalamazoo, MI, 49007
Facility Phone Number	Facility Email Address
2692509845	norma.ash@kresa.org

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Julia Majka found 8 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 4/22/2024. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Julia Majka, at (269) 615-6039. In the event that Julia Majka is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
796	8	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
20 : 64	7 : 10	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
55 : 55	9 : 9	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8131(12)	Professional development requirements.	Three out of seven child care staff member files reviewed did not complete the 2023	Violation Established

	<p>When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.</p>	<p>health and safety refresher training.</p>	
R 400.8131(3)	<p>Professional development requirements. Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.</p>	<p>Two out of seven child care staff files reviewed did not complete shaken baby, abusive head trauma, child maltreatment, or recognition and reporting of child abuse and neglect prior to caring for children.</p>	<p>Violation Established</p>
R 400.8131(4)	<p>Professional development requirements. Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.</p>	<p>Two out of seven child care staff files reviewed did not complete prevention and control of infectious disease, including immunizations training prior to caring for children.</p>	<p>Violation Established</p>


R 400.8131(5)	Professional development requirements. Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:	One out of seven child care staff files reviewed has not completed the require health and safety training.	Violation Established
R 400.8110(6)	Applicant; licensee; licensee designee; requirements. The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.	Some child care staff members are not consistently keeping their daily attendance records.	Violation Established
R 400.8134(2)(c)	Hand washing. Before preparing and serving food and feeding children.	Child care staff members in one classroom did not wash their hands before serving food. They did put gloves on, but handwashing is required.	Violation Established
R 400.8128	Staff; volunteer; tuberculosis. Staff; volunteer; tuberculosis.	One child care staff member's TB test is from 2019 and they did not start at the facility until 2023. Verification of TB status is required within 1 year of employment.	Violation Established

R 400.8125(5)	Staff; volunteer; requirements. A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:	One child care staff member did not sign the abuse and neglect statement at the time of hiring. It was completed one month after their start date.	Violation Established
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Technical Assistance	
Rule Number	Rule
R 400.8161(2)(b)	A plan for safely moving children to a relocation site.
R 400.8161(2)(c)	A plan for shelter-in-place.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07:30 AM To 5:30 PM	07:30 AM To 5:30 PM	07:30 AM To 5:30 PM	07:30 AM To 5:30 PM	07:30 AM To 5:30 PM		

Bureau Recommendation
You have submitted an acceptable corrective action plan. I recommend the issuance of a regular license.

Approved By:			
Julia Majka  Licensing Consultant	4/22/2024 Date		

